Securing Your Limited Access Permit (LAP)

Qualifications

In order to be eligible for the Limited Access Permit, you must:

• Have an active, unrestricted Montana license
• Must have actively practiced either; 2400 clinical hours over the last 3 years (this equates to 300/8hr days); or career total of 3000 hours (375/8hr days), with minimum of 350 hours (approx. 44/8hr days) in each of the last 2 years.
• Provide the name, policy number and expiration date of your current liability insurance carrier. (One carrier, ADHA affiliate, is: Marsh Affinity Group Services; self-employed status, annual rate of $111)
• Complete 48 hours of CE in the three-year cycle immediately PRIOR to application for LAP.
• Maintain 48 hours of CE for each three-year cycle following initial issuance of LAP. (this is "honor" system, unless you are chosen to verify CE credits)

Must renew your LAP annually.
  Initial fee for LAP is $50
  Annual renewal fee is $20

Application Process

Your initial application for your Limited Access Permit (LAP) must be done by written application and sent to:

Department of Labor & Industry
Board of Dentistry
301 S. Park, 4th Floor
PO Box 200513
Helena, MT 59620-0513
Tel: (406) 841-2331 ext. 2390

Written Application:

• Secure your application through the Board of Dentistry Website; dlibsdden@mt.gov The application appears under "application forms" and is page 16 & 17; or call the office at the above number to request an application form.
• If you plan to Renew your current license through the Web site, as well as apply for your LAP, when you get to the question regarding the Limited Access Permit "I have completed the additional 12 hours of CE for my 3 year cycle...." mark the area NOT APPLICABLE. The office will then know that you are planning to proceed with the initial application process.
• Fill in all the information requested on the application form. There is an area that asks for you to provide name and address of the public health facility where you intend to utilize this limited access permit- if you don't have a specific place yet, just generalize i.e. long term care facility, mobile van, ... 
• Make copies of your continuing education certificates for the past three years (must represent at least 48 hours) to include in your application packet.
• Your completed packet should include:
  - The completed Dental Hygiene Limited Access Permit Application (must be signed);
  - A copy of your CE certificates (at least 48 hours);
  - $50 for initial application.

Renewal application:

• Can be done at time of license renewal by following the simple instructions and marking the YES answer regarding the LAP.
• Renewal fee is $20 (in addition to your annual licensure renewal fee)
Where you can use your Limited Access Permit (LAP)

With the Limited Access Permit, the hygienist can work in a "public health facility" under "public health supervision". (without the supervision or preauthorization of a dentist)

Possible settings include:

- Federally qualified health centers
- Federally funded community health centers
- Migrant healthcare or migrant worker facilities
- Programs for health services for the homeless
- Nursing homes or extended care facilities
- Home health agencies
- Group homes for the elderly, disabled, and youth
- Head start programs
- Local public health clinics and facilities
- Public institutions under the department of public health & human services
- Mobile public health clinics
- Other public health facilities & programs identified by the Board of Dentistry (BOD).